

2020-21 PBIS Plan Electronic Voting/Submission Instructions – Positive School Culture and Safety

Objective: To inform principals of the REVISED date and process for submitting PBIS Plans for the 2020-21 school year.

Core Message: PBIS Plans for the 20-21 School year should be submitted by May 22. The plans must be approved by ILT and accepted by a majority vote of staff. If your school has already voted on an ILT-approved Plan, please send the results along with a copy of the voting sign-in sheets to Jamie Beirne.

For schools that have not yet had a staff vote, an electronic voting process is described below. If, because of the COVID-19 interruption, the PBIS committee was not able to receive adequate input from staff and/or collaboratively share the finished plan prior to voting, the vote and submission can take place during our first week back in August.

To vote on the PBIS Plan electronically and submit the Plan:

1. The PBIS Committee receives input from staff, completes its PBIS Plan, submits it to ILT for approval and shares it with all staff members prior to a staff vote. If a collaborative process was not possible, the vote should be suspended until August.
2. A link to a Google form will be sent to the principal of each building on May 11.
3. The principal shares the link with the building staff with dates for a voting window (May 11-22).
4. Teachers vote and will include their name.
5. All voting data will be reviewed by Carrie Bunger and Jamie Beirne.
6. The voting results, without names tied to votes, will be shared with the principal, the PBIS chair, and the building representative.
7. If approved the Plan is submitted; if rejected the PBIS Plan for the 2019-20 school year remains in place.

Use this link to see the submission instructions and process to submit the PBIS

Plan: https://docs.google.com/forms/d/1oX_39xgkyKtA-d8U4EGNsoQaL8bSkcaWrwCKA1v-cX8/edit

PBIS Plan Reminders:

- A new template for PBIS Plans was introduced this year and should be used for each school's plan: https://docs.google.com/document/d/1rZPEJHNrokWhJFKNbDZYFr_zWh8NN31D/edit
- The PBIS Committee should include a building administrator, elected teachers representing all grade bands and departments (1-2 members should have extensive behavior/management knowledge), a paraprofessional representative, an office staff representative, the ALC facilitator, a student representative (high school), and a parent when possible
- The Plan must be approved even if it is a carry-over from this year

If you have questions, contact Jamie Beirne