

Certificated Staff Professional Meeting Schedule

2019 – 2020

Parent/Teacher Conferences

Your school's ILT should select the days to hold Parent/Teacher Conferences. **Please be mindful of the district calendar to avoid scheduling these meetings at a time that may conflict with items on the calendar.** Be certain to schedule conferences during a time that is best for parents to attend based on your individual community. *Certificated staff members are **not** required to report on November 5th and November 27th due to banked time.*

Requirement: The ILT will schedule two 3-hour conference days in the 1st semester **and** two 3-hour conference days in the 2nd semester.

Learning Team Meetings

Schools should follow the Learning Team meeting schedule below. **Certificated staff need to register through Mayerson website using code – 12523.17478. Register now and once for all 4 days.** On the day of the Learning Team Meeting, certificated staff must sign in. Principals will submit attendance sheets to Mayerson for credit. Certificated staff need to use leave time for any Learning Team meeting they miss. Staff is not required to report on February 3rd due to banked time. **Session topics will be developed by ILT. The Curriculum Department and Curriculum Councils may provide required trainings/suggestions.**

November 6th (Building) – 90 minute session

February 5th (Building) – 90 minute session

March 4th (Building) – 90 minute session

April 1st (Building) – 90 minute session

Professional Development Release Days

Students are released on the days below in order for teachers to attend professional development from 8:30 a.m.-3:30 p.m. **Certificated staff need to register through Mayerson website using code – 12522.17477. Register now and once for all 4 PD days.** On the day of PD, certificated staff must sign in. Principals will submit attendance sheets to Mayerson for Building PD credit. The District will submit attendance sheets to Mayerson for District Wide PD Credit. Certificated staff need to use leave time for any PD Day they miss. **Building PD will be developed by ILT.**

August 13th (Building)

August 14th (District)

August 15th (District)

August 16th (District-teachers plan and work in classrooms)

Building Professional Meeting Days

Students are released on the days below in order for staff to meet and complete professional duties within their building.

August 12th May 22nd *October 21-certificated staff do not report

Safe Schools will require a certain number of hours that teachers will need to complete in the 2019-2020 school year. Please plan accordingly.