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To: [Activist Name]

Subject: Welcome Back!...Your First Weekly Update Inside

From: Cincinnati Federation of Teachers/CFOP

Reply To: ksingleton@cft-aft.org

Welcome to the 2018-2019 School Year!

We hope you had a relaxing, enjoyable and safe summer. For those who have not received our emails before, we will send out a weekly update every Friday or Saturday with items of interest and things you should know. If any of your colleagues are not receiving our emails, and would like to, please have them contact us from a NON-WORK email address and we will put them on our list.

Let us get down to business:

– Make sure you log into [Employee Online](#) and verify the following:

- Your base salary is correct. You can compare it to the CFT Salary Schedule found [here](#) or the CFOP Salary Schedule found in the rear of the [CFOP CBA here](#).
- You are accruing the correct amount of sick leave and/or annual leave (for CFOP personnel).
- CFOP members please verify that you are receiving the correct longevity stipends, if you are entitled to one.
- Sr. Support Elementary Specialists, please verify that you are receiving a stipend for either Records or Cashier. You can only receive one or the other. No Sr. Support Elementary Specialist should be receiving both stipends. High School Support do not receive these stipends.
- If applicable, please verify that the amount you have designated to be deducted for a TSA is correct.
- Your health care and dental deductions should be the same on every paycheck
- **Most importantly, verify that you are a union member. This deduction will appear in the after-tax deductions section in the bottom right of the page.** Employee Online is also where you should make any applicable address/phone number changes or add your emergency contacts. ***If you have changed your phone number, it is important that you update it. Payroll has tried to contact people to notify them of pay issues only to find that the number is disconnected or changed.*** Any forms you may

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need to access are also available on EEO. You can track your "leaves" used and earned in EEO as well as your Direct Deposit and tax information.

Please make it a habit to check your stub every pay week as many of us are aware, random payroll problems have occurred and not caught until it is too late.

HINT: if you check is more than you expect, there is probably a problem. Contact payroll immediately. Don't spend the money until you have verified that it is correct.

CFT/CFOP C.O.P.E – CFT/CFOP Membership Dues are not used in any way to support political candidates. Members who wish to help us support **PUBLIC EDUCATION FRIENDLY** candidates, voluntarily contribute via payroll deduction or straight monetary gift. CFT/CFOP has a separate deduction card a member fills out if they wish to contribute. Pledge a \$3.00/paycheck donation and receive a CFT/CFOP Sweatshirt. Ask your Building Rep/Floor Rep about donating today.

COPE LUNCH: Come join us on Saturday, August 25, 2018 at the Letter Carriers Hall in Northside at 4100 Colerain Ave at Noon. The Cordray/Sutton Campaign will have a spokesperson there from the Obama administration as well as Aftab Pureval & Jill Schiller. Individual seats: \$20.00 donation & Table donation of \$200.00. RSVP to Angel Green at 513-961-2272 or agreen@cft-aft.org.

Annual Labor Day Picnic – will be held at Coney Island on Monday, September 3. CFT/CFOP will distribute admission tickets for 2-adults, 2-children & 1-parking. Additional tickets can be purchased at the West gate for a discounted rate of \$5.00/adult, \$1.00/child, \$6.00/parking. Ride and pool passes are separate and can be purchased in the park. CFT/CFOP will be grilling from 11:00 am to 2:00 pm or until the food is depleted, so come early. Contact the CFT/CFOP office at 513-961-2272 or email cft@cft-aft.org for tickets.

CFT/CFOP Student Debt Clinics – will be held again this year on two Saturdays listed below at Gamble Montessori High School Auditorium. 2700 Felicoty Drive, Cincinnati, 45211. RSVP at 513-961-2272 or cft@cft-aft.org.

- Saturday, September 15, 10:00 am – 11:30 am
- Saturday, November 17, 10:00 am – 11:30 am

CFT Membership Meeting NEW LOCATION AND TIME – The CFT Membership Meetings will now be held at the Mayerson Academy Banquet Room on the second Wednesday of every month with the exception of December. The time of the meeting has also changed and will begin at 5:00 pm. EVERY MEMBER is invited to attend! There is lots of information to receive and this is the place to get it first-hand.

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Certificated Staff Professional Meeting Schedule 2018-2019 – has been loaded to our website at www.cft-aft.org/resources/professional_development. Please reference this [schedule](#) for all the important Professional Meeting dates scheduled for the 2018-2019 school year.

Save these Dates:

- August 25, 2018 – CFT/CFOP C.O.P.E. Luncheon at the Letter Carriers Hall in Northside
- September 3, 2018 – Labor Day Picnic
- September 12, 2018 – CFT Membership Meeting (note new location above)
- September 15, 2018 – Student Debt Clinic at Gamble Montessori High School
- September 20, 2018 – CFOP Membership Meeting, CFT/CFOP Office, 5:00 pm.
- October 12, 2018 – CFT/CFOP Annual Fall Celebration, Greek Orthodox Church
- October 27, 2018 – CFT/CFOP Trunk or Treat, Location to be Announced

That all for today folks. We didn't want to overwhelm you this first week! We hope that the start of the new school year was successful and if not, don't hesitate to contact us.

As always, as stated earlier, please refer your colleagues to us if they are not receiving our emails and LIKE us on [Facebook](#) and Twitter @cincyteachers.

