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To: *[Activist Name]*

Subject: Happy Mother's Day!...Your Weekly Updates Inside!

From: Cincinnati Federation of Teachers/CFOP

Reply To: ksingleton@cft-aft.org

Happy Mother's Day to all the Mom's and Single Dad's out there!

Here are your weekly reminders.....

Q&A Session for CFT – there will be two (2) informational meetings on one (1) day, Monday, May 15, 2017, for CFT, to explain, discuss & answer any questions regarding the **CFT Tentative Agreement**. The meetings will be at Jacobs Center, 5425 Winton Ridge Ln, 45232. The first session will begin at 3:30 and the second session will begin at 5:30. **ALL CFOP EMPLOYEES** should come to the CFT/CFOP office for the special membership meeting.

Per Human Resources Dept., **ALL** CFT employees who wish to attend one of these sessions, will be **EXCUSED** from attending any mandatory after school meetings.

Saturday Biometric Screening – The CFT/CFOP Office will once again be hosting a Saturday Biometric Screening for the wellness plan to accommodate many spouses that cannot participate in school screenings. Go to www.cps.trihealth.com and login. Select Event Registration in the left column. Our screening will take place on Saturday, June 10, 2017 from 8:00 am to 10:30 am. Reserve your spot today!

CFOP Members – Please plan to attend the special membership meeting scheduled on Monday, May 15, 2017, 5:00 pm at the CFT/CFOP office. On the agenda:

- Special Election
- Constitutional Changes
- Negotiations Tentative Agreement discussion

Contract Ratification Vote – will take place on May 16 & 17, 2017. Voting will be conducted in all CPS elementary schools and high schools, including Juvenile Court Center, A2E at Jacobs Center, Virtual High School, Jacobs Center Offices, ECE Satellite, Education Center, Iowa Street and CFT/CFOP office.

Voting will be conducted 1/2 hour before school, during lunch periods, one hour after student dismissal or 1/2 hour before, during lunchtime, and 1/2 hour after the workday

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in sites without students. Members may vote a *challenged ballot at the CFT office MAY 16 & 17 from 8:00 am. – 4:00 pm.

Members who are on leave of absence, daily rate substitute teachers, school nurses, speech pathologists, psychologists, hospital teachers, tutors, school social workers, members at preschool only sites, members at non-public schools, and those assigned to more than one site may vote a *challenged ballot at a CPS school/worksites or vote a non-challenged ballot at the CFT/CFOP office.

Members at ***Rising Stars Vineyard*** will vote at Cheviot School, ***Rising Stars Vine*** will vote at Fairview, ***Rising Stars Westwood*** will vote at Westwood School or at the CFT/CFOP Office.

For a complete list of voting procedures, click [here](#)

4th Quarter Overload - Submit your Overload Claim as soon as possible to your CFT Building Rep and Principal to complete the "Verification" at the bottom of the form. The principal will forward requests for pay of all approved claims to Paul McDole at the Education Center for processing by **Friday, May 19, 2017**. Forms received late or improperly completed *will be returned to the principal*.

Claims are processed and approved by the Claim Review Team, then forwarded to the Board of Education for approval no later than at the Board Meeting on **June 12, 2017**.

IEP Completion/Extended Hours logs - HR will submit the IEP Completion - Extended Hours Logs to the board of education on Monday, May 22, 2017 for board approval. Once approved payment will be posted on June 16, 2017.

Building Reps/Floor Reps – Please send your Handbooks and/or Flash Drives to the CFT/CFOP office by May 24, 2017. End of the year stipend checks will be mailed by June 2, 2017. If you have moved, please make sure you change your address with Ralph Jackson or send an email to ksingleton@cft-aft.org.

End of the Year Celebration - don't forget to mark your calendars for Friday, May 19 @ Taft's Ale House. More information available [here](#).

If you have any ideas, or reminders you would like for us to send out in our weekly emails, please contact Kelly Singleton at [513-961-2272](tel:513-961-2272) or email: ksingleton@cft-aft.org. Also, let us know your opinion on these weekly updates! We want to hear from you!

As always, have a great weekend and LIKE us on Facebook!

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