



PREPARING STUDENTS
FOR LIFE

Through Academic Achievement
Personal Well-Being
Career Readiness

To: Principals and Instructional Leadership Teams (ILT)

From: District Leadership Team (DLT) Co-Chairs Amy Randolph and Kendra Phelps

Re: DLT Roles and Responsibilities

Please share this letter and attached power point with your ILT and staffs. The Cincinnati Public Schools DLT exists to support the ILT in the school improvement process as outlined in the Collective Bargaining Agreement, in alignment with Ohio Department of Education and Every Student Succeeds Act (ESSA), and in the spirit of collaboration.

With the completion of each school's One Plan that incorporates the Plan-Do-Study-Act (PDSA) process, it is vital that ILT collaborate to assure that steps are being made to collect data on how the school is working towards the goals of your plan. The DLT will review information from the ILT to look for patterns in the data, provide feedback and determine how we (DLT) can support the work. The expectation of Teacher Based Teams (TBTs) is that they determine specific strategies they believe will positively impact student growth, work through the PDSA process, and communicate with the ILT monthly so that the ILT can support their work by providing needed resources for their success.

Improvement of any kind rarely occurs in isolation. Research shows that high quality collaboration and shared leadership are key components to a successful organization. We embrace collaborative teams as a means to improving student achievement. Schools should see collaboration as a valuable investment of time in working together to accomplish a common goal.

The DLT looks forward to operating in a posture of transparency and support. Please reach out to Kendra Phelps kphelps@cft-aft.org and/or Amy Randolph randola@cpsboe.k12.oh.us with questions.